

Minutes from forretningsplansgruppe project meeting 10th October 2017

Communication with butiksgupper

- Julie sent out the email with the questions for the butiksgupper. Responses have arrived from Vanløse and Amager (uploaded to Slack).
 - Conclusion: some misunderstandings about our intentions with the proposals and what feedback we were looking for. We are also concerned that the email won't get responses from the afdelinger that are struggling, and who the proposals are intended to support.
 - **DECISION:** To invite hand-picked group of people from the butiksgupper to the working day (Sunday 22nd October at Think, Æbeløgade 4). We want to get input on our proposals and a chance to explain them properly and for the mixed group from the butiksgupper to have a chance to discuss them together. They are invited to be there from 10.30 am to 1.30 pm. We will give lunch at 12 pm. We will then continue our working day from 2.00 pm to 5.00 pm.
 - **ACTION: Roland, Sarah, Julie, Alexander and Martin** to invite people **ASAP** by telephone, as per the "Working Day participants" spreadsheet on Slack. Ask for food requirements. If someone needs a follow-up email, then post it on Slack for others to use.
 - **ACTION: Julie and Martin** to sort out food – will ask others to bring things if necessary.
 - **ACTION: Roland** to make a google spreadsheet to store replies (DONE).
 - **ACTION: Roland and Sarah** to plan how to run the session with butiksgupper at the working day (both how to present and how to get feedback). Roland will work on a first draft.
 - **ACTION: Julie** to make a google doc/spreadsheet to store all email replies and post on Slack.

Koordinationsmøde: 30th October

- We will plan our presentation at the coordination meeting and who will attend when we meet at the working day. Roland has put us on the agenda.

Communication with members: survey and announcement of GF

- Sarah has put a [wiki page](#) online with requests for a few volunteers to bring cake, be facilitators and make tea/coffee. We ask members to bring a dish or madpakke for lunch.
- **URGENT:** We need to send out the email to members to let them know about the GF.
 - **ACTION: Roland** will draft the email (think about whether both Danish and English) and speak to Louise about sending it out and getting a news item on the website and putting it on Facebook. Look at the wiki page for the GF for info. Roland also to phone Magnus first to check what he has told kommunikationsgruppen.
- **ACTION: Sarah** to process survey responses to look at at the work day.

Generalforsamling: slides and agenda and further planning

- This will be a task for the work day. The slides for the discussion with the butiksgupper will form the basis.

Data queries

- Martin has got some answers from the data queries, but it doesn't log individual actions that are done in the system, so we can't get all our answers.
- We discussed additional queries. Martin has taken notes on Slack.
- **ACTION: Martin** to make extraordinary effort to run the queries by the work day.

Go through proposals

- **Price settling:**
 - Alexander went through the new proposal, price settling, proposal 12.
 - Comment: Problem that we don't at the moment have an overview of what we pay as it is all on different spreadsheets.
 - Question: What does the GF need to decide? To give KBHFF the mandate to negotiate with farmers? To have fixed prices to do our seasonal plans? But hard to fix prices, as depends on how harvest goes.
 - Currently no official policy not to negotiate prices, but is an unofficial policy. So if it is to be changed, this has to be discussed at the GF.
 - **CONCLUSION:** To ask the GF to give the indkøbsgruppe a mandate to negotiate prices when the indkøbsgruppe thinks it is reasonable on the basis of some guidelines, which the Board and Engros are also involved in developing. Guidelines can be published on the website so members can see them there.
- **Flexible list of avlere:**
 - Alexander went through the proposal (in the proposal document).
 - Comments: currently have limited group of avlere, as is less administratively heavy, with limited indkøbsgruppe members. Will be 1-2 years in future when we can have a more flexible list.
 - Comments: Is this something that indkøbsgruppe can do without the GF giving a mandate?
 - **CONCLUSION:** This does not have to be decided by the GF. We can include this in a list of positive things that we can achieve once we are stronger. Would be nice to have more things in this list.
- **IT proposal price setting:**
 - **ACTION: Martin** will try and estimate cost of IT portal parts, as requested by Alexander. Martin will ask IT group (Sarah, Alexander, Magnus) if there are specific questions.
- **Grants:**
 - Julie has looked into this. We have lots of options. Some we can apply to at any time and wait 4-6 months ("løbende"), so it is too short notice to apply now if platform is to be ready in May 2018 (data protection deadline). Other grants have specific deadlines (one is 27th November, or January / February 2018). Shortest decision time is 2 months.
 - We need a budget to be able to target a grant, so we can take a specific angle (e.g. social or environmental). Will have more of a chance to get a grant if we

open the portal to the whole country – i.e. Nordea fonden: more than 100.000 DKK is possible only if the project is country-wide. If it is local impact only, then less than 100.000 DKK grants.

- Question: Are they restricted? Sometimes yes, can't pay salaries. But can pay a company who then employs people.
- Comment: Nordea and Tuborg fonds look most realistic, as give large enough grants. How about Landbrug and Fødevarer? Probably too controversial for KBHFF, though some of the grants are also controversial.
- Comment on timing: Most realistic option is that the GF gives KBHFF money to a new organisation that does the platform. Can the organisation then get money from funds who then pay back the money to KBHFF?
- **ACTION: IT group (Sarah, Alexander, Magnus)** need to work out structure of the IT company and money and they need to do this before the work day. Jonas needs to talk to lawyers about data and privacy things and can also then ask about a company structure. We are not sure if he has done this.
 - **ACTION: Sarah** starts a conversation on Slack about what IT group needs to do and how we will do it before the work day. Based on Alexander's email to Martin.
- **ACTION: Martin** will also ask Jonas about whether he can discuss a legal structure with the lawyers. We would like to join this meeting with the lawyers as well. This needs to happen in the next month, before the GF.

Engros:

- Roland and Alexander have contacted them. Will likely meet with them next week.

Next meeting / work day

- **ACTION: Sarah** to do Doodle for meeting after the work day. Maybe we can meet as project group like the other groups ahead of the koordineringsgruppemøde on 30th, but will have to be at 17.00!
- Work day: See plans for butiksgupper discussion above.
 - **ACTION: Sarah and Kristina** to speak together to come up with plan for the afternoon of the work day.

AOB

- **ACTION: Sarah** to send notes immediately after the meeting.