KBHFF - IT working group 1

NOTES FROM SECOND MEETING – 20 December 2017

Present: Sarah, Julie, Martin

Cancelled: Alexander

Intro and discussion

We have to start developing the pre-phase now because this is the base to all other developments.

Coding the pre-phase should be finished 1st of February according to Martin.

By 1st of May we need to code the user data to comply with the law.

Martin will offer an intensive course to train people interesting in coding. He has received the agreement to officially train an unemployed person (Octavian). He will open the course to anyone interested.

Teaching starts week 4 after the 18th of January 2018. One lecture per week (2-3 hours) + practical training. 20 weeks in total (up to early June 2018)

Before the next meeting:

1. Sarah will talk to the board to find a way to communicate and get approved more quickly on the 2 first phases at least (pre-phase draft will be sent on slack and Eline soon).

2. Sarah will create a wiki page.

3. We need to start building an overview of the existing site. We can use OmniGraffle. But it's expensive.
   - Let's use Google slides.
   - We should add screenshots.
   - Identify what works. What doesn't work.
   - Julie looks for tools and starts the draft.

4. Communicate on the training program and decide how much we charge for think members and kbhff members.
   - Sarah makes the first draft of the info to put in the communication plan to send to the communication group.
   - Martin finishes the detailed description the course itself.
   - We plan 3 profiles ranging from attending lectures to full course full time.

5. Doodle for next meeting between 18th-28th January except the 24th: Julie.

6. Communicate on the new bag? Ask the contact in communication group to make a plan for the next meeting on how to communicate on that. Eline and Alex should figure that out. Julie will remind them.