IT Steering group meeting 18-09-2018

Agenda:

1. Actions passed on from last time.
2. Wiki status
3. Feedback from board over phase 2 approval?
4. Phase 3

Minutes

Present: Julie, Sarah, Alex, Karen

1. Actions passed on from last time.

The following we haven't done and should do at a later time:
- **ACTION:** Julie to go through the feedback from the fieldtrip to add to the card (Airtable) will do it at some point.
- **ACTION:** Alex investigates the domain question with Martin.
- **ACTION:** Julie write on coordination meeting that Karen will make a status from IT. 24th sept.
- **ACTION:** Sarah makes a draft and post it on Slack for review
- **ACTION:** Sarah will talk to Mads about this.
- **ACTION:** Julie adds the comments from the status report about testing to the Trello card.

- **Sarah asks Torsten what the renewal dates are for each of them so that we don't end up paying to much extra:** What Torsten is paying for various services for the current platform: web hosting and Dandomain payment gateway are both month by month and the SMS gateway is on a top-up basis. The SSL certificate is valid till April 2019. So no need to worry from this perspective about a specific timeframe for when we take over the services. We won't be out of pocket for more than a month on any of the subscription-based services.

2. Wiki status

There is a problem with the table builder in the text-editor. We should avoid use them or google-sheet. We will consider to write a FAQ for tables.

3. Feedback from board over phase 2 approval?

We are waiting for an answer about phase 2. Once we are ready to get approval for phase 2, this may also take a little time. Martin will have to take it in to consideration whether he is happy to work at risk on phase 3.

4. **Phase 3**

   ACTION: Alexander investigates if we need to inform users with access to personal data about the law.

   Phase 3 subphases are Slide 19 here:
   https://docs.google.com/presentation/d/1qOc73P9aZ4hHCeKSvDS7PNiXYfNk_UpE63z8uSca
   DIY/edit#slide=id.g4208d4097d_0_0