IT Steering group meeting #33 -- 29th April 2019

Agenda

Venue: think.dk
Present: Julie, Sarah, Josh, Clemens

1. **Actions from last time.**

   a. **Action: Clemens** Follow up with Mads on speech bubbles regularly.

Angel: Footer should be the same everywhere with the links (Persondata Kontakt kbhff.dk). Missing at least on login and persondata
   a. **From Angel**: The definition seems correct now. This should wait until all areas are completed and then we should make sure:
      i. Bottom menu shows in any case.
      ii. Navigation menu does not show if there is no user logged in. As depending on the user's group, the different menu options should be shown.
   b. Angel: check mapping synchronisation https://trello.com/c/Jmbyk8dE
      i. **From Angel:** I have been working many hours on it. I reached a point where I was very satisfied with the transfer result of all members. Somehow, all my changes got lost in the process of adding them to my fork in github. This is all I can bring now. Sorry.
      ii. Well, finally I found it!! Here is the commit I made in the fork. Ready for further review: https://github.com/kelete/kbhff_dk/commit/dc2a1d0ba6df929e39b551a568fbca8921fdb144
      iii. Pull request created: https://github.com/kbhff/kbhff_dk/pull/4
      iv. **Action: Martin** needs to look through these updates now.
   c. Kassen
      i. **Action Sarah:** Talk to Karina about how to optimise cash management
      ii. **Action Sarah:** Talk to Mads about the kasseside, if we keep it.
   d. Trello
      i. **Action Sarah:** pokes Mads with the design ongoing tasks
      ii. **Action Sarah**: follows-up on Ulla
      iii. **Action Martin:** Starts reviewing budget for phase 3d
      iv. **Action Martin**: when that is done, make a budget for 3b2.
   e. **Action Alex**: Figure out, whether a "summary of what you're signing up for" is required on the page with the data entry form during the signup flow.
   f. **Action Julie:** Talk to Mads about embedding the video
      i. There is a Trello card under phase 3b2 for design aspects that need to be updated, which includes the video.

2. **Fundraising CF and video - update**
   a. The [Crowdfunding campaign](#) was launched on the 12th of April. It stands at 4,500 kr. There is a comms strategy spreadsheet which will be implemented slowly. Some people from the comms group, some from the fundraising group.
   b. There is a video being shot today 29th April, which will also be part of the strategy.
   c. Communication strategy: https://docs.google.com/spreadsheets/d/12hqs6zryyFElptnb-cIT6Bwvy7IOJ-5cXn8-5PTkfVg/edit#gid=0
   d. Sarah emailed the old gofundme funders and have given them till 15th May to respond if they don't want their funds to be transferred to the IT funding.
   e. **Action: Sarah**: add as offline donation after 15th May

3. **General assembly debriefing**
   a. Highlights: price increase of 15% for bags and dry goods. Kontingent will remain at 200 kr.
   b. The new bags with new prices will need to be set up with Torsten. Sarah is chasing him to get this done.
      i. Julie's input: update the price only. Keep it simple. No new products.
      ii. Sarah will follow up with the board.

4. **Board approval and phases**
   a. Phase 3a has been approved and Phase 3b has been paid. The board will not "pre-pay" for any further phases.

5. **Testing phase 3b** **https://trello.com/c/BcjEajl1**
   a. **DECISION:** Find Medlem: we want to remove the three lines of text under the search results, because it takes up too much space. Instead, we want a "you haven't given enough information, give me at least XX number of characters" (if the search was too short) or a "No results found" (if the search text was long enough but no results found) message under the search bar.
   b. We have updated all Trello checklists with our agreed feedback:
      i. We do not want to change the number of characters in the search bar.
      ii. We are happy with the place the GDPR is on the Medlemshjaelp version of Min Side.
      iii. Steering group needs to decide on the final (maybe shortened) text for GDPR for Opret Medlem and the Medlemshjælp version of Min Side. There is a new Trello card for this now. https://trello.com/c/WuZjPz4V
      iv. We are happy that there is no header picture on the Medlemshjælp version of Min Side as this is exactly as per the prototype!
   c. Apart from the two things remaining, we are happy with Phase 3b. Yippee!

6. **Trello cards (See https://trello.com/c/Nrq3FpBi)**
   a. **Action: Sarah** to update the Medlemstype title on Min Side to add (?) linking to /bliv-medlem
   b. **Action: Josh** to look at P3b2 Define server/hosting backup method

7. **Anticipating P3c - content to prepare**
    a. **Action: Julie** to make a Trello card with an overview of what the steering group needs to do to prep for P3c.

8. **Next meeting**
    - **Doodle: Julie** https://doodle.com/poll/vk4fymtrqpsxu754
    - **Minutes:**
      https://docs.google.com/document/d/1irfvvya0LiVwCmttOKAyvrCwN2CCF0xu8XnbRgFVaQA/edit#